



The Woods Academy  
 6801 Greentree Road • Bethesda, MD 20817  
 301-365-3080 • 301-469-6439 Fax  
 Development@woodsacademy.org

## NIGHT OWL AUCTION DONOR FORM

### Donor Information *(Please fill in with Ballpoint Pen)*

Donor or Company Name *(as it should appear in the catalog)*:

Donor Contact Person *(not listed in the catalog)*:

Donor Phone #:

Donor Address *(include City and Zip)*:

Donor Fax #:

Donor e-mail:

Donor(s) Signature:

Date:

For office use only:

Date received \_\_\_\_\_

Display board needed

yes  no

Category \_\_\_\_\_

Please send me an invitation to the auction

Parent  Alumni  Faculty/Staff  Friend  Student  Business

### Donated Item Information

Detailed Catalog Item Description:  
*(Quantity, size, color, restrictions, & other information to ensure proper understanding of the donated item)*

Item Value:  
*(Fair Mkt. Value)*

Minimum Bid:

Expiration Date:

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### Auction Benefactor Section

I would like to make a tax-deductible donation to benefit the Woods Academy Night Owl Auction.  
 A check in the amount of \$ \_\_\_\_\_ payable to The Woods Academy is attached.

Contributor (up to \$99)  Sponsor (\$100-\$499)  Underwriter (\$500 and over)

*Donations are tax-deductible as permissible by law.*

*The Woods Academy is a 501(c)(3) non-profit organization. Federal Tax ID #52-1011508*

Please retain a copy for your tax records.

**Donations are non-transferable without the consent of the donor.**